

City of White Sulphur Springs

The regular meeting of the City Council was held on April 4, 2022 at 7:00 P.M. Mayor Rick Nelson called the meeting to order with the following members present:

Pattie Berg
Ron Coleman
Rick Ellison

A. Call Regular Meeting to Order

B. Roll Call

C. Pledge of Allegiance to Flag

D. Read & Approve - Accept or Reject Minutes

1. February 7th Meeting – Regular Session

Possible Motion: Move to Accept Minutes as presented or as amended.

2. February 15th Meeting – Regular Session and Work Session

Possible Motion: Move to Accept Minutes as presented or as amended.

3. March 7th Meeting – Regular Session

Possible Motion: Move to Accept Minutes as presented or as amended.

4. March 15th Meeting – Regular Session and Work Session

Possible Motion: Move to Accept Minutes as presented or as amended.

The Mayor said that the minutes will wait until the next meeting in May.

E. Public Comment: Public comment will be accepted on public matters not listed on this agenda and are within the jurisdiction of the City Council and having a significant interest to the public. During a regular session, there will be time after each agenda item for comment about that item.

1. Step up to the podium and state your name and address for the record.
2. Please limit your comments to THREE (3) minutes.

F. Receive/Accept Reports

1. Sheriff's Report – Sheriff Jon Lopp

Sheriff, Jon Lopp, asked if the Council received the COMM Report and if there was any comments or concerns. There was a discussion on how to get a catering permit when alcohol is involved. Anyone catering alcohol outside of their establishment must get a catering permit through the Sheriff's Office, they need to be sponsored by someone and have permission.

2. City Court Report – City Judge Lori Sorenson

City Judge, Lori Sorenson, provided the February and March Citation Activity Report and Monthly Case Statistics. Judge Sorenson went to the District meeting last week and touch on courtroom safety, having a ringer, buzzer, or bell notification when the courtroom door opens to alert when someone enters the room. There was a discussion with the City Judge, Mayor, and Council on finding budget funds from facilities maintenance to fund a door, hand railing, and

steps, the cost could be around \$2,500-\$3,000, when the weather gets nicer and funds are there it could be done this fiscal year possibly. Judge Sorenson reported that she is making progress on the community service program but still is looking for a female volunteer supervisor for the program.

3. Fire Department Report - City Fire Chief Sam Peeler

The Mayor said that Fire Chief, Sam Peeler, would not be able to attend this evening's meeting, there was a bird that had hit the powerline that caused a fire, so he just got back at 6:00 pm. Last year the Fire Department reported having the first wildland fire on April 2 and they are concerned about how dry it is already and the fire season this year may look like it did last year unless they get a tremendous amount of moisture.

4. City Engineer's Report

The Mayor said that Heather Harrington and Craig Erickson worked on getting an USDA user account so that he could set authority permissions of Great West Engineering to be able to submit the RD grant in the City's behalf.

5. Public Work's Report - City Public Works Supervisor Rocky Vinton

Rocky Vinton said that the City Crew went up to Willow Creek, it is running like it does in the summertime, the turbidity is up, and Willow Creek is offline for now but hope to have it back up and running once that clears. Rocky Vinton said that hopefully in May he will be set up to take his CDL in either Great falls or Lewistown. Jake Gregory and Marc Pryor went to Rural Water and took classes to receive some needed CECs and in May they will take the water test in Helena to be certified. The new Asphalt Zipper to resurface the City streets arrived today. Rocky Vinton will be going to Choteau for training before beginning work on the streets. The first cell at the lagoon has turned early of which is good, so there will be a smell in the air, cell two is looking good, and cell three is clearing up. The new City Public Works Ford 350 Crew Cab has been working well. The City Crew said that they will be replacing and installing the hydrant by the Tennis Court in a couple of weeks. Marc Pryor said that there is about 23 more water meters to replace.

6. Animal Control Report – Marc Pryor

Marc Pryor said that it has been a busy month. There was one citation given, it was a 3rd time dog. A dog attacked/charged that was given a citation warning. There was a dog bite and it required stitches, it involved an individual that was trying to break up a dog fight. A warning citation was issued for a dog at large at the school grounds, the same dog has been seen off of a lease several times and knows if it happens again it will be a citation. There were two deer carcasses to remove and dispose. There were two barking dog complaints and no citations were written, the time of the day was not a violation of the City ordinance code book. There was one dog rescue.

7. Parks Committee Report – Pattie Berg

Jen Frazer discussed the signs for McStravick Park-Court Rules and Regulations and the Pump Track. There was a discussion on the Park Reservation/Rental application and possibly charging a clean up fee. There was a discussion on the Adopt-A-Spot, volunteer forms, and how it would be like the Adopt-A-Highway Program. Residents could sign up to Adopt A Spot to clean up areas in the City Site Locations like:

City Hall (front landscaping beds)

Bair Park (sign flower bed)

Joanna's Park (landscaping beds)
Radar Park north side (shrub landscaping beds)
Welcome Signs at the Golf Course and near the car wash
Senior Center
Castle Museum Grounds (landscaping beds)
County Court House

There was a discussion on the Parks Anticipated Expenses:

McStravick Park \$9,280
Bair Park Fall Zones \$12,492.67
Springs Park Fall Zones \$36,054.02
Spikes Happy Trails (initial costs) \$32,134.22
Misc. Small Projects \$810.00

There was a discussion on the Parks Projects Funding Analysis (\$10,415.78 total non-City Funds).

G. Unfinished Business - Items for Discussion and/or Actions

1. Ratify Purchase: 2015 Ford F350 City Shop Truck

Discussion and vote to ratify purchase of a 2015 Ford F350 Super Duty XL Crew Cab 4WD on March 16, 2022, from Twin Falls, ID for \$39,821 plus title/registration of \$1,114 (Total Cost: \$40,935) for the City Public Works Department.

Accept Public Comment

Possible Motion: Move to ratify the purchase of a 2015 Ford F350 Super Duty truck for \$40,935 for use by the City Public Works Department.

The Council discussed the purchase of the newer truck. The Mayor asked if there was a motion to ratify the purchase of the 2015 Ford F350 Super Duty truck for the City Public Works Department. Pattie Berg motioned to ratify the purchase of the 2015 Ford F350 Super Duty Truck for \$40,935 for use by the City Public Works Department. Rick Ellison seconded the motion. All said Aye. Motion carried and passed.

H. New Business- Items for Discussion and/or Actions

1. Appointment of New Council Member (2-year unexpired term)

Discussion and/or Action regarding the appointment of a new City Council Member.

Possible Motion: Move to Approve the appointment of a new City Council member or Move to continue to a Special Meeting Agenda.

The Mayor said that the City received one letter regarding the appointment of a new City Council Member, Lee Blanchard. Ron Coleman motioned to approve the appointment of Lee Blanchard as the new City Council Member. Rick Ellison seconded the motion. All said Aye. Motion carried and passed.

2. City of White Sulphur Springs Notice of Intent to Apply for USDA Rural Development

Assistance Drinking Water System Preliminary Engineering Report

Discussion as to submission of an application with USDA Rural Development for financial assistance to develop a preliminary engineering report (PER) for the City's Drinking Water System, including scope of work, schedule, budget, etc.

Accept Public Comment

Possible Motion: Move to ratify and pursue USDA Rural Development financial assistance for PER for City's drinking water system.

The Mayor, Susan Wordal, and Council discussed the application submission of Great West Engineering on the City's behalf with USDA RD for financial assistance (\$35,000-\$50,000) to develop a PER for the City's Water System. The last time a PER for the water was updated it was about ten years. Ron Coleman motioned to ratify and pursue the USDA Rural Development financial assistant for a PER for the City's drinking water system. Pattie Berg seconded the motion. All said Aye. Motion carried and passed.

3. Consider Freedom Day's Request – Fourth of July Street Closure And O/C Waiver

Discuss Freedom Day's street closure request for the 4th of July similar to last year. If application received, discuss details and consider approval of closure and possible Open Container Waiver.

Accept Public Comment

Possible Motion: Move to approve Freedom Day's street closure and Open Container Waiver for July 4th; OR, Move to continue this matter to XXX meeting date for consideration of formal application.

Katie Martin, representing Freedom Days LLC, presented the Council with a request to obtain an open container waiver for Main Street for July 3rd and 4th. Freedom Days LLC will be welcoming the band 10 Foot Tall & 80 Proof for the 3rd annual Freedom Days Street Dance on July 3rd. Road Closure forms have been approved by MDT. Freedom Days, LLC will be providing event insurance. Freedom Days LLC will be hosting the 2nd annual Car Show on July 4th. Freedom Days LLC will be doing a roping event. There was a discussion that there had been complaints about businesses being excluded last year and it was asked what was being done this year to be more inclusive. Katie Martin said that they will let anyone be a part of the plans, just give them a call and they would be willing to give them a chance to participate, but they have to be willing to pay their share of the costs for the band and the insurance. Katie Martin said pointed out that liquor catering from outside of town really increases costs. Susan Wordal said that if outside vendors that cause an increase in insurance costs maybe they could participate if they were willing to also pay that extra cost. Katie Martin said that the Freedom Days LLC events are meant to help the community and the businesses in town mainly. Susan Wordal suggested that Katie Martin look into what the increase cost would be for an outside liquor

catering be to participate. Katie Martin said that to put up an event it takes months of planning and everyone's involvement before, during, and after the event costs. Katie Martin will be gone on vacation on the next Council meeting but will have a representative from the Freedom Days LLC provide the answers from the Council's questions on the April 19th meeting. Ron Coleman motioned to approve Freedom Days LLC's street closure open container waiver subject to the Mayor being satisfied with the questions being answered by receiving the information of the increased insurance costs and that they would be able to obtain the additional insurance from Freedom Days LLC and that Freedom Days LLC would agreed to contact the outlying bars and give them a chance to participate if they are willing to pay the needed costs. Katie Martin agreed that they could do that. Rick Ellison said that if other businesses are given the opportunity to participate and pay the costs and added insurance then he would second the motion. All said Aye. Motion carried and passed.

4. Consider The Wraith RC Request – July 16th Poker Run Street Closure and O/C Waiver

Discuss The Wraith RC Request for July 16th Poker Run, including street closure and open container waiver.

Accept Public Comment

Possible Motion: Move to approve The Wraith RC street closure and Open Container Waiver for July 16th; OR, Move to continue this matter to XXX meeting date for consideration of formal application.

The Mayor said that this one will be tabled until the May 2nd Agenda.

5. Resolution 2022-2 Adopt City Fee Schedule

Consider Resolution 2022-2 adopting a City Fee Schedule to be effective with the effective date of the newly adopted Code of Ordinances. (Referencing discussion at March 15, 2022 work session as to appropriate fees.)

Accept Public Comment

Possible Motion: Move to approve Resolution 2022-2 adopting a City Fee Schedule effective April 7, 2022.

The Mayor, Susan Wordal, and Council continued the fee schedule discussion from last month. There was discussions on the clarification language on the Animal Control, 5.2.3 thru 5.2.33 fees and the Water/Sewer Tap fees and the tearing up the street costs/actual costs. Ron Coleman motioned to extend the meeting by fifteen minutes. Rick Ellison seconded the motion. All said Aye. Motion carried and passed. Ron Coleman motioned to accept Resolution 2022-2 City Fee Schedule. Rick Ellison seconded the motion. All said Aye. Motion carried and passed.

6. Discussion: Possible No Parking on Hampton Street between 3rd & 4th Ave NE

Consider creating a No Parking area on Hampton Street between 3rd & 4th Ave NE to address parking concerns and/or designating 2 or 3 spots for limited or special use to address parking issues occurring at or near the school.

Accept Public Comment

Possible Motion: Move to direct the City Attorney to draft a Resolution regarding parking on Hampton Street as discussed.

The Mayor, City Attorney, and Council discussed the parking on Hampton Street between Third and Fourth Streets. The Mayor said that Hampton Street is a designated truck route and the street isn't wide enough for two lanes of trucks and still have parking behind the Town Pump. The Mayor said that there are a couple of inset parking spaces that could remain though.

I. Comments/Discussion

1. Future Business

2. Mayor's Comments—Rick Nelson

The Mayor asked what the Council would like to do about the 2004 Chevy Truck and 1998 Ford ½ Ton Truck. These will be on the next Agenda for consideration to put out for bids to sell the trucks. The Mayor said when hauling the Asphalt Zipper from Colorado to Montana there two tires that blue out and where replaced. The Mayor said \$1.50 a mile would be the cost for the two day traveling/transporting of the zipper to White Sulphur Springs.

3. Council Comments/Discussion

a. President of the Council—Pattie Berg

None.

b. Council Member—Ron Coleman

None.

c. Council Member—Rick Ellison

None.

d. Council Member

J. Claims Signing/Motion to Approve the Bills

Pay the Bills

Claim Check #'s 18515-18557 March 1, 2022 thru March 31, 2022 for \$96,610.39

Payroll Check #'s 8989-9016 for \$25,976.70

Electronic Check #'s \$6,393.73

Utility Billing System Adjustments \$-31.29

03-01-2022 thru 03-31-2022 were presented for Council's approval. The Mayor asked if there is a motion to pay the bills. Rick Ellison motioned to pay the bills as presented. Pattie Berg seconded the motion. All said Aye. Motion carried and passed.

K. Motion/Vote to Adjourn the Meeting

The Mayor asked the Council if there is a motion to adjourn the meeting. Ron Coleman motioned to adjourn the meeting. Rick Ellison seconded the motion. All said Aye. Meeting adjourned at 9:13 pm.



Michelle Stidham–Clerk-Treasurer



Mayor – Rick Nelson